



**TERRITORY OF AMERICAN SAMOA**

OFFICE OF THE GOVERNOR

FAGATOGO 96799

A. P. LUTALI  
GOVERNOR

ENI F. HUNKIN, JR.  
LIEUTENANT GOVERNOR

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**EXECUTIVE ORDER NO. 2-1986**

The following fiscal control measures are in effect for the remainder of Fiscal Year 1986:

I. Personnel:

a. No new temporary or permanent positions shall be created except where required by statutory or regulatory authority. An example of such is the establishment by P.L. 19-31 of the Election Office.

b. No vacant temporary or permanent positions shall be filled except for the replacement of faculty at the American Samoa Community College and the Department of Education. This Sub-Section (b) shall not apply to grant-funded temporary positions nor to professional medical staff at the Department of Health.

c. There shall be no reclassifications or promotions.

II. Overtime:

a. The Treasurer shall not approve for payment any overtime unless it is budgeted within an agency's budget.

b. All directors who do not presently have overtime in their budget and who feel overtime is necessary to the proper functioning of their agency shall submit a request to the Budget Office to reprogram existing funds to cover all anticipated FY 1986 overtime requirements.

III. Compensatory Time:

All directors shall instruct their employees to reduce their accrued compensatory time to below 120 hours by June 30, 1986. It is recognized that in some instances this may be impossible. If that is the case, funds shall be reprogrammed in the same manner as overtime as set forth in Section II, above, and shall be charged off against each agency's budget.

IV. Travel:

a. All locally-funded travel shall be justified in writing. The Treasurer shall determine which travel is essential and necessary to government service. The Treasurer shall have the authority to disapprove travel he deems non-essential.

b. All grant-funded travel shall be justified by grant authority, funding and relevancy to local program activity.

V. Vehicle Purchases:

The purchase of vehicles shall be subject to previously issued General Memorandum No. 90-1985.

VI. Control Agencies:

The Treasury, the Office of Program Planning and Budget Development, the Office of Manpower Resources, and the Office of Procurement as their respective roles may appear, are directed to withhold the processing of any documentation not in compliance with the terms of this Executive Order.

VII. Effective date and duration:

This executive order is effective this date and expires at 12:00 midnight on September 30, 1986.

Date: April 11, 1986

*A. P. Lutali*  
A. P. LUTALI  
Governor of American Samoa