



AMERICAN SAMOA GOVERNMENT
PAGO PAGO, AMERICAN SAMOA 96799

In reply refer to:

EXECUTIVE ORDER NO. 010-1985
GOVERNOR'S ADVISORY BOARD FOR DATA PROCESSING AND
INFORMATION SYSTEMS

Section 1. ESTABLISHMENT OF BOARD.

There is established within the Executive Branch of the American Samoa Government the Governor's Advisory Board for Data Processing and Information Systems.

Section 2. MEMBERSHIP AND MEETINGS.

a. The voting members of the Board are the Lieutenant Governor, who is the chairman, and the Treasurer, Director of Administrative Services, Director of Program Planning and Budget Development, Director of Manpower Resources, Director of Development Planning, and Director of Communications.

b. The Chief of Information Systems and the Data Systems Analyst of the Technical Assistance Division, Office of the Treasury, are non-voting advisory members of the Board. The Chief of Information Systems serves as the Executive Secretary of the Board to receive and disburse all reports and correspondence, prepare meeting agenda in consultation with the chairman and members, take and prepare minutes of meetings, and chair meetings in the chairman's absence.

c. The Board may appoint additional non-voting members whose experience and expertise would contribute to the deliberations of the Board.

d. The Board meets monthly or at the Governor's request.

Section 3. POWERS AND DUTIES.

The powers and duties of the Board are as follows:

a. Review and recommend to the Governor all data-processing related policies and standards which will be developed under the direction of the Chief of Information Systems.

b. Determine, by using the membership's knowledge of the Government's goals and objectives both long and short term, appropriate levels of data processing utilization by the departments and agencies of the government.

c. Review and recommend to the Governor all proposed purchases of data processing related items submitted by all departments related equipment and supplies, computer software, and data processing related services for hardware and software maintenance, personnel consultants, and other requirements.

d. Review long and short range plans developed under the direction of the Chief of Information Systems to implement the goals and objectives established by the Committee with the approval of the Governor.

e. Determine whether projects related to data processing are to be undertaken, based upon conformity with the Governor's long-range plans, expected return on investment, impact on the government and lack of alternative methods.

f. Review and recommend to the Governor cost allocation methods.

g. Review and recommend to the Governor project priorities.

h. Review project progress.

i. Determine, at specific decision points, whether projects should be continued by the government, subject to the Governor's approval.

j. Review and advise the Governor of any real or apparent conflict arising from the purchase and/or use of all data processing related hardware and software.

Section 4. EFFECTIVE DATE.

This Executive Order is effective immediately.

Dated:


A. P. LUTALI
Governor of American Samoa