



TERRITORY OF AMERICAN SAMOA

OFFICE OF THE GOVERNOR
FAGATOGO 96799

File

A. P. LUTALI
GOVERNOR
ENI F. HUNKIN, JR.
LIEUTENANT GOVERNOR

(684) 633-4116

EXECUTIVE ORDER NO. 11-85

ESTABLISHMENT OF GRANTS SUPPORT DIVISION; TRANSFER OF TRAVEL SERVICES FROM THE DEPARTMENT OF ADMINISTRATIVE SERVICES TO THE OFFICE OF THE TREASURY; AMENDMENTS TO EXECUTIVE ORDER NO. 001-85

Section 1. Establishment of Grants Support Division - Amendment to Executive Order No. 001-85.

(a) New Section II.6 of Executive Order No. 001-85 is added to read:

"6. Grants Support Services.

There is established the Grants Support Division within the Department of Administrative Services. The Division is responsible to (1) provide administrative support services for the Governor's Grants Advisory Council, (2) provide grant technical assistance to all Government agencies, (3) develop and maintain grant management information systems, (4) develop a grants oversight and review process, and (5) carry out related grant support activities."

(b) Former Section II.6 is renumbered II.7.

Section 2. Transfer of travel services - Amendments to Executive Order No. 001-85.

(a) Section I.6. (c) of Executive Order No. 001-85 is amended to read:

"(c) The Division of Finance is responsible for grant and general accounting, such other accounting as may be assigned by the Treasurer, travel services, and related or incidental functions."

- (b) Section II.1 of Executive Order No. 001-85 is amended to read:

"1. Director - Powers and Duties

The Director of Administrative Services has the powers and duties of providing and carrying out the overall direction of administrative support services of the Government, including:

- (a) procurement of construction, goods and services, contract administration, and property management;
 - (b) archives and records management;
 - (c) information systems;
 - (d) inter-agency mail services;
 - (e) printing services;
 - (f) other governmental administrative services; and
 - (g) all other powers reasonably necessary or incidental to carrying out the provisions of this order."
- (c) Section II.4 (a) of Executive Order No. 001-85 is amended to read:

"4. General Services.

- (a) There is established a Division of General Services within the Department of Administrative Services. The Division of General Services shall include interagency mail services, printing services and other functions as determined appropriate."

Section 3. Effective Date.

This Executive Order is effective immediately.

DATED: June 21, 1985

A. P. Lutali
A. P. LUTALI
Governor of American Samoa