



TERRITORY OF AMERICAN SAMOA
OFFICE OF THE GOVERNOR
FAGATOGO 96799
EXECUTIVE ORDER NO. 001-1988

A. P. LUTALI
GOVERNOR
ENI F. HUNKIN, JR.
LIEUTENANT GOVERNOR

(684) 633-4116

FISCAL CONTROL MEASURES FOR THE REMAINDER OF
FISCAL YEAR 1988

By the authority vested in the Governor of American Samoa by the Revised Constitution of American Samoa, it is hereby ordered as follows:

1. Hiring, Reclassification and Promotions.

a. No new temporary or permanent positions shall be created except where required by statutory or regulatory authority.

b. No vacant temporary or permanent positions shall be filled except upon the Governor's approval of certification by the Director of Human Resources that filling the position is essential. This restriction shall not apply to grant-funded temporary positions nor to professional medical staff at the Department of Health.

c. There shall be no reclassifications or promotions without the approval of the Governor.

3. Overtime.

a. The Treasurer shall not approve for payment any overtime unless it is budgeted within an agency's budget.

b. All directors who do not presently have overtime in their budget and who feel overtime is necessary to the proper functioning of their agency shall submit a request to the Office of Program Planning and Budget Development to reprogram existing funds to cover all anticipated FY 1988 overtime requirements.

4. Compensatory Time.

All directors shall instruct their employees to reduce their accrued compensatory time to below 120 hours by December 31, 1988. It is recognized that in some instances this may be impossible. If that is the case, funds shall be reprogrammed in the same manner as overtime as set forth in section 3 above, and shall be charged against each agency's budget.

5. Travel.

a. All locally-funded travel shall be justified in writing. The Treasurer shall determine which travel is essential and necessary to Government service. The Treasurer shall have the authority to disapprove travel he deems non-essential.

b. All grant-funded travel shall be justified by grant authority, funding and relevancy to local program activity.

6. Control Agencies.

The Offices of Procurement and Program Planning and Budget Development, and the Departments of Treasury and Human Resources according to their respective responsibilities, are directed to withhold the processing of any documentation not in compliance with the terms of this Executive Order.

7. Effective Date and Duration.

This Executive Order is effective immediately and shall remain in effect during the remainder of fiscal year 1988, unless sooner modified or terminated.

Date: July 13, 1988

A. P. Lutali
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Governor of American Samoa